

## Process for Professional Responsibility Concerns

As nurses working in the community, you have the right and responsibility to advocate for conditions that allow for quality and safe patient/resident/client care. Issues might include inadequate staffing, equipment or facility concerns, or anything that effects your ability to meet your professional standards of care.

Your Collective Agreement sets out a specific process for dealing with Professional Responsibility Concerns (PRC) in **Article 36: Professional Responsibility**. As per the contract, **Local 196** has an established Professional Responsibility Committee that meets with the employer monthly to present and attempt to resolve the issues.

The **Union** committee representatives are elected at the Local Annual General Meeting.

### Your representatives on the PRC Committee are:

Ruth Alexander (Chair) Email: [ralexander@una.ab.ca](mailto:ralexander@una.ab.ca)

Kaleigh Klammer, Email: [kklammer@una.ab.ca](mailto:kklammer@una.ab.ca)

Kate McKenna, Email : [kmckenna@una.ab.ca](mailto:kmckenna@una.ab.ca)

Gary Adams, Email: [gladams@una.ab.ca](mailto:gladams@una.ab.ca)

To contact a committee member, or for more information call the **Local 196 office at 780-430-4616, or fax 780-493-8579.**

**If a concern or issue occurs regarding safe patient/resident/client care, a nurse should fill out a PRC form.** This can be done individually or as a group. The committee members are available to help you as needed.

### Process for filling out and filing a PRC Form:

Gather and document the facts and details regarding the specific situation, ensuring that no identifying information of clients or staff is included.

Discuss your concerns with your immediate supervisor/manager and explain that a PRC will be filed. A committee member is available to attend this meeting on your behalf, if necessary. The goal is to resolve the issue at this level. **However, even if issues are resolved at the supervisor/manager level, a PRC form should be submitted for tracking purposes and to document ongoing problems.**

The PRC form is filed through your office rep, or forwarded directly to the committee by fax, mail, or contacting a committee member. A committee member will contact the nurse/nurses for further details.

The PRC issues will be presented to the Employer/Union Committee. It will continue to be addressed at meetings until a resolution is reached. The nurse or group filing the PRC will be notified of the outcome, and asked if the resolution is appropriate.